



How to apply a Erasmus+ Top up grant

Erasmus+ aims to support students that wish to take part in a study or internship abroad activity. Students who meet the requirements will be able to get an additional scholarship of €250 per month on top of their Erasmus exchange grant.

Erasmus top-up grants are – at the moment of this writing - only available for students with challenges due to **health** and/or **economic** circumstances.

In order to receive the top-up grant, students need to show proof.

Proof for the category ‘Health* Challenges’:

Erasmus+ requires the student to provide written proof of their health situation. At the AHK, we will require students to make an appointment first with their [Student Advisor/ Counsellor of the academy](#). Please bring – when meeting with the student counsellor, any proof on your health circumstance: this is for example a letter of a doctor, a document with an official diagnosis, an extract of your health file that shows a circumstance or a declaration of a doctor that states that you have a situation that limits you in your abilities (mentally or physically).

**This can be a condition of disability (mental (intellectual, cognitive, learning), physical, sensory or other forms of disabilities. Also included: chronic health challenges (diabetes, dyslexia etc. etc.), severe illnesses or psychiatric conditions.*

When applying for Erasmus top-up, AHK’s Erasmus grant manager doesn’t need to see the student’s medical file; a letter from one of AHK’s Student Counsellor is sufficient.

Proof for the category ‘Economic challenges’:

This is a statement of [DUO \(Dutch Organisation for Education\)](#) that proves that you are entitled to a supplementary grant (“aanvullende beurs”). This is a grant that students are allowed to apply if the income of their parents are below a certain threshold (2022: € 38.590) and needs financial support for their child’s study. A screenshot of your DUO statement which shows the supplementary grant is also accepted.

If your DUO support already stopped because you received it multiple years, you can still upload a letter from the period you did get the additional scholarship.

If you are not entitled to apply supplementary grant from DUO, you are not entitled to receive a top-up grant under this current rule of our National Agency.

How to apply

- Please contact the Erasmus Manager (Kam Wai Kui, kamwai.kui@ahk.nl) to notify him that want to apply for the Erasmus top up grant;
- He will let you know if the availability of the budget;
- Please send the requested documents on email to the Erasmus+ Manager;

In case you aren’t receiving support from DUO, the AHK is not allowed to provide the student a Erasmus top up grant. We are aware of this very unfortunate and strict regulation for some of our students, as defined by our National Agency/ Nuffic and Ministry of Education, can feel unjust for some students. AHK, together with other universities will continue to lobby to widen the span of this Erasmus+ regulation.