

# Application Form Internationalization-fund AHK

## INFORMATION APPLICANT:

**Name\***

**Address + house number**

**Zip code + city**


**E-mail address\***

**Mobile phone number**

**Age**

**Nationality**

**Academy**

**Name Study Department**

**Study year**

## DESTINATION AND GOAL OF YOUR DESTINATION:

**Name guest institution or internship company**

**City**

**Country**

**Start and End date of the period abroad**

**Quarantine period (if applicable)**

**My period abroad is (please make a choice)**

**Upload your graduation plan here\***

No file selected.

**Confirmation internship/ study**

**Upload your letter of acceptance or email correspondence\***

No file selected.

**If the study/ internship period is not confirmed yet: when do you expect the confirmation?**

**Does your study programme/ school have a bilateral agreement or structural cooperation with the guest institution?**

**Have you received a scholarship before from the Internationalization-fund?**

**Are you applying for the outgoing Holland Scholarship at the same time?**

**WHAT IS AN OUTGOING HOLLAND SCHOLARSHIP?**

The outgoing Holland Scholarship is offered by the Ministry of Education in collaboration with the AHK and consists of a fixed amount of € 1.250 for the entire travel period and is meant for talented applicants to a destination outside the EU & EER for at least three months. The criteria can be found at <https://www.ahk.nl/en/facilities/student-affairs/going-abroad/student-grants-abroad/outgoing-holland-scholarship/>

**MOTIVATION**

Please motivate your study/ internship abroad in maximum a separate document (on 1 A4):

- What is your motivation to do this study or internship and how does it fit into your study plan?
  - What will this study/internship period add additionally to what you have learned at the AHK?
- What do you hope to learn during this period abroad?

- Can you explain and elaborate the choice of the guest institution/ teacher?

**Upload your motivation here\***

No file selected.

**BUDGET FOR THE STUDY OR INTERN PERIOD ABROAD**

Please provide a realistic budget of your study or internship abroad. It is important that you can provide a clear and realistic budget of this trip to the committee. The total of the expenses should equal your total income in a sound budget or coverage plan.

**Upload here your budget / coverage plan\***

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**How much study points in EC's\* do you receive for the study/ internship?**

\*EC stands for European Credit and aims to show the student's workload for a study programme. One EC equals 28 hours. The head of your study programme can give you an estimate the amount of EC's your internship or study could stand for. Note: for studies with an integral assessment system, it's still possible to calculate the amount of ECs, even though your study programme doesn't apply EC's.

Approval of your department head for your study/ internship abroad: name and signature  
department head:

The department head confirms the number of EC's you receive for this exchange. Send this in a separate file in this application.

**Upload the approval of the department head here\***

No file selected.

**Upload the confirmation of the department head on the number of EC's\***

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Checklist op compleetheid van de aanvraag

- The application form has been filled in completely
- A motivation letter is included
- The head of the study programme has approved the internship/ study exchange by signing this application
- The budget shows how the total expenses are covered.
- The acceptance letter for the guest institution is included

Additionally for Graduation research trips:

- Copy of the approved graduation plan
- Schedule of the research trip (with names, locations and dates)

**DECLARATION STUDENT**

- The undersigned declared that the information that is provided is truthful and declared to have read the criteria of this fund carefully.
- You can fill out your application till November 15 2022 with all documents included. Your application will be handled by the coordinator internationalization of your academy. Please note: the academy might have an internal deadline sooner than November 15.

